

## SCHOOL LUNCH AND BREAKFAST INFORMATION 2016-2017

### NATIONAL SCHOOL BREAKFAST AND LUNCH PROGRAM

The Palmdale School District takes part in the National School Lunch and/or School Breakfast Programs.

Meals are served every school day. Students in grades K-5 may have lunch at the price of \$2.50 and 6<sup>th</sup>- to 8<sup>th</sup> for \$2.75. Students may enjoy a free breakfast at all sites for all grades Palmdale School District has Breakfast in the Classroom for all grades. You may also pay for school meals ONLINE at [www.myschoolbucks.com](http://www.myschoolbucks.com) Enrolling and funding is simple and completed online.



Create the account by using the student's school ID number; you may obtain this number by calling your student school site or the Child Nutrition Office. You can check balances and fund your child's

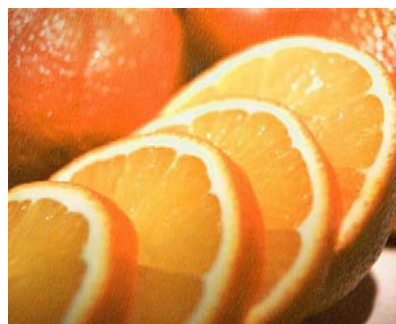
account from your computer.

Eligible students may receive meals free of charge. We do not charge for Reduced Price meals. To APPLY for Free or Reduced Meals log in at [www.palmdalesd.org](http://www.palmdalesd.org) Child Nutrition will let you know when your application is approved via phone call or if denied via mail. Your benefits will be good the entire school year unless otherwise indicated.

**Applying for Free and Reduced meals:** You may apply at any time during the school year. If you are not eligible now but your income goes down, you lose your job, your family size becomes larger, or you become eligible for SNAP/CalFresh, CalWORKs, KinGAP, or FDPIR benefits, you may submit an application at that time.

**Verification:** School officials may check the information on the application at any time during the school year. You may be asked to send information to assure that your child/children is/are eligible to receive free or reduced price meals.

**SNAP/CalFresh, CalWORKS, KinGAP, and FDPIR BENEFITS:** This district participates in Direct Certification. If you receive notification that your child has been directly certified to receive free meals for the school year, you DO NOT need to complete an application. If school officials do not contact you before July 27<sup>th</sup> to notify you that your child is approved for free meals for the new school year, please contact the



Child Nutrition Department Office at 661-789-6565. You may need to complete an application and list the students and the qualifying case number. If the case number is

submitted, you will not need to list any income or the social security number of the adult who signs the application.

**Foster Care Children or Children Placed In Out-Of-Home-Care:** You do not need to complete a separate application for each Foster Child. If **ALL** the children that you list as attending the Palmdale School District are Foster Children (the legal responsibility of the welfare agency or a ward of the court), you do not need to list any other members of the household nor any income, and you do not need to list the last 4 digits of the social security number of the adult who signs. The

Foster Parent or agency official must sign the application. If some of the children are FOSTER CHILDREN and SOME ARE NOT, you will need to list all children, adults, and income so that those children in our district who are not in foster care may be checked for approval. If a qualifying case number for the non-foster child (ren) is submitted, you may not need to list the

child from eating the regular school meal.

other household members, income, and social security number.

**All Other Households, Including WIC Households:** If the children are not in Foster care, and if you do not enter a SNAP/CalFresh, CalWORKS, KinGAP, or FDPIR case number for any family member, complete all parts of the application.

**Reporting Income:**

If your income is not always the same, list the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, enter that you receive \$1000 per month. Do not include overtime. For each household member, list each type of income received, how often it is received, and indicate the source as directed. For earnings, be sure to list the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your pay stub or your employer can tell you. For other income, list the amount each person got for the month from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA), and disability benefits. Other incomes include Worker’s Compensation, unemployment or strike benefits, and regular contributions from people who do not live in your household, etc. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, under Earnings from Work, report income after expenses. This is for your business, farm, or rental property. If your housing is part of the Military Housing Privatization Initiative, or you get combat pay, do not include these allowances as income. All other allowances must be included in your gross income. For any person (including children) with no income, you must indicate “No Income”.

**Medical or Special Dietary Needs:** If you believe your child needs a food substitute or texture modification because of a disability, please contact the school. A child with a disability is entitled to a special meal at no extra charge if the disability prevents the

**Fair Hearing:** If you do not agree with the decision regarding your application or the result of verification, you may discuss it with the Palmdale School District Child Nutrition Director. You also have the right to a fair hearing. A fair hearing may be requested by calling or writing to the following school official:

**Name: Mrs. Teresa Santamaria**  
**Address: 39139 10<sup>th</sup> St. East, Palmdale CA. 93550**  
**Telephone: (661) 947-7191**

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart. Note: PSD does not charge for reduced price meals.

**Reduced-Price Eligibility Scale  
Meals and Snacks**

Household Size <i>Numero de Personas</i>	Annual <i>Por año</i>	Monthly <i>Mensual</i>	Twice Per Month <i>Dos veces al Mes</i>	Every Two Weeks <i>Cada Dos Semanas</i>	Weekly <i>Semanal</i>
1	\$21,978	\$1,832	\$916	\$846	\$423
2	\$29,637	\$2,470	\$1,235	\$1,140	\$570
3	\$37,296	\$3,108	\$1,554	\$1,435	\$718
4	\$44,955	\$3,747	\$1,874	\$1,730	\$865
5	\$52,614	\$4,385	\$2,193	\$2,024	\$1,012
6	\$60,273	\$5,023	\$2,512	\$2,319	\$1,160
7	\$67,931	\$5,663	\$2,832	\$2,614	\$1,307
8	\$75,647	\$6,304	\$3,152	\$2,910	\$1,455
<b>For each additional family member, add:</b> <i>Por cada miembro adicional del hogar añada:</i>	+\$7,696	+\$642	+\$321	+\$296	+\$148

**Privacy Act Statement:** This explains how we will use the information you give us. The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four DIGITS OF THE SOCIAL SECURITY NUMBER IS NOT REQUIRED WHEN YOU APPLY ON BEHALF OF A FOSTER CHILD OR YOU LIST A Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservation (FDPIR) case number or FDPIR identifier for your child or when you indicate that the adult household member signing this application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration

and enforcement of the Lunch and Breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules

**NON DISCRIMINATION STATEMENT:** This explains what to do if you believe you have been treated unfairly. "In Accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of adjudication, 1400 Independence Avenue, SW, Washington D.C. 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339' or (800) 845-6136 (Spanish) USDA is an equal opportunity provider and employer.

Todd Cherland  
Director of Child Nutrition  
Health and Physical Well Being

39139 10<sup>th</sup> Street East.  
Palmdale CA. 93550  
Phone number 789-6565  
Fax: 661-789-6662